



Information for Data Subjects on the Processing of Personal Data under EU Regulation No. 2016/679 (hereinafter “GDPR”), Article 13 et seq.

Personal Data Information System: Accounting Documents (including the provision of accommodation services and rental of residential and non-residential premises).

Controller: HOTELY Plus a.s., Bulharská 72, 82104 Bratislava, Company ID: 35749105.

Joint Controller: None.

Controller’s Representative: Not appointed (required only if the controller is not established in the EU).

Contact details of the responsible person: Not appointed. The data subject may contact hotelplus@hotely-plus.sk regarding personal data protection.

Purpose of processing:

- Processing of accounting documents.
- Fulfilling obligations in the provision of accommodation services and related supplementary services (catering, parking, etc.).
- Fulfilling obligations in the rental of residential and non-residential premises.

Legal basis for processing:

Accounting Act, VAT Act, Act No. 40/1964 Coll., Civil Code, Act No. 253/1998 Coll. on the Registration of Residence of Slovak Citizens and the Population Register of the Slovak Republic, Act No. 404/2011 Coll. on the Residence of Foreigners, and other related legislation.

This means that collecting personal data is a legal requirement. The data subject is obliged to provide personal data. Failure to provide personal data would result in the purpose of processing not being fulfilled.

Processing of personal data is **not based** on GDPR Article 6(1)(f) (legitimate interests of the controller).

Source of personal data: Directly from the data subject.

Note: The controller also obtains personal data, among other methods, by copying, scanning, or otherwise recording official documents onto an information carrier.

Categories of personal data: Name, surname, title, permanent address, temporary address, phone number, email address, date of birth, type and number of identity document, signature.

Set of processing operations performed on personal data (applicable as checked): [x] collection, [x] recording, [x] organization, [x] structuring, [x] storage, [x] adaptation or modification, [x] retrieval, [x] consultation, [x] use, [x] disclosure (by informing, publishing, otherwise), [x] rearrangement or combination, [x] restriction, [x] erasure, [x] destruction.

Note: Applies regardless of whether processing is performed by automated or non-automated means.

Recipients or categories of recipients: None.

Processor: Personal data are not provided to a processor.

Other recipients (who do not further process the personal data): IT administration.

Note: Under GDPR, a public authority is not considered a recipient when personal data are provided to it.

Transfer of personal data to a third country: Does not occur.

Retention period of personal data: 10 years after the end of processing, unless specified otherwise by the controller's filing rules.

Rights of the data subject:

The data subject has the right to request access to their personal data, the right to rectify, erase, or restrict processing, the right to object to processing, as well as the right to data accuracy. The data subject has the right to object to automated individual decision-making and profiling. The data subject has the right to lodge a complaint with a supervisory authority, primarily in their Member State of residence. In Slovakia, this is the **Office for Personal Data Protection**.

In cases provided for in GDPR Article 17, the data subject has the right to erasure (the "right to be forgotten").

Automated decision-making: The controller does not use automated decision-making in personal data processing.

Profiling: The controller does not use profiling (monitoring or predicting behaviour) in personal data processing.